



# Meteorological Centre

## Palace Road Bengaluru

ISO 9001:2015 CERTIFIED

**NOTICE INVITING TENDERS FOR SUPPLY OF TWO NUMBER  
EXECUTIVE TABLES FOR USE AT WEATHER SECTION AT MC  
BENGALURU**

MCBNG/TEND\_No.001/2019-20

## INVITATION FOR THE BIDS

Sub: Inviting QUOTATIONS FOR supplying Two number Executive tables to the Meteorological Centre, Palace Road, Bengaluru.

1. Meteorological Centre (referred to hereinafter as MC BNG), Palace Road, Bengaluru, a sub office of India Meteorological Department, under Ministry of Earth Sciences, Government of India. The main mandate of this office is to observe the weather parameters and issue of weather forecast, for the entire state of Karnataka. This office, situated in the prime location, in Palace road, is functioning round the clock. This office needs two number Executive Tables in connection with the modernisation of its Weather section.
2. The bids duly filled in all respect enclosing necessary documents may be addressed to, **The Director-in-charge, Palace Road, Bengaluru-1** so as to reach on or before 25<sup>th</sup> April 2019.
3. The Technical bids will be opened on the same date at **15:30 hrs on 26<sup>th</sup> April 2019** at MC BNG in the presence of bidders who may wish to be present, either by themselves or through their authorized representatives.

**Last date for receipt of Bids: 25.04.2019 upto 12:00 hrs**

**Date of opening of Technical Bid: 26.04.2019 at 15:30 hrs**

**Date of opening of Financial Bid:** The opening date of price bid shall be intimated to the bidders whose offers have technically qualified.

Tender Notice Number	MCBNG/TEND_No.001/2019-20
Tender Notice details	Supply of furniture items – Two numbers office Executive Tables. For use at Meteorological Centre, Palace Road, Bangalore-01
Description	Supply Two numbers office Executive Tables.
Tender Notice category	Goods
Type of quotation	Item wise
Evaluation type	Two cover
Department	India Meteorological Department.
Bid Validity Period	90 days
Notice type	Open
Date of issue	10.04.2019
Contact details	N. Ramdoss, Meteorologist-B Mob: 944836080.

### **General Conditions of Eligibility**

1. The Head, Meteorological Centre, Bangalore, has right to accept or reject or postpone any or all of the bids received without assigning any reasons.
2. In case of any dispute, the decision of the Head, MC Bangalore shall be binding and final. In case of dispute the matter of dispute can be referred to arbitrator appointed by Dy Director General of Meteorology, Regional Meteorological Centre, Chennai.
3. The quantity of the furniture shown in Notice document is approximate and this quantity may increase as per the requirements without any change in unit price or other terms and conditions.

4. In case of any dispute, the decision of the Head, Meteorological Centre, Palace Road, Bengaluru, is final and binding.
5. The net rate quoted per item/unit of goods shall be for FOR, destination, which should include all taxes, insurance, freight charges, etc. while quoting rate, this point should be kept in mind.
6. Materials to be supplied should be of approved quality.
7. No consortium of bidders is allowed in this tender process.
8. The bidder shall carefully study and understand all the bid specifications, commercial, technical and general conditions.
9. Incomplete/blank bids are liable to be rejected.
10. The materials supplied shall be guaranteed for satisfactory performance for a period of 36 months from the date of delivery. In case the materials are found defective during the above guarantee period, the supplier shall replace the materials free of cost to the purchaser at site.
11. The bidder should not have been black listed by any Government or non Government institutions or Government Department undertaking/public enterprises.
12. The bidder shall quote in two part system, one for technical bid and other for price bid. Price bid will be opened after satisfaction of technical bid.

#### PAYMENT

- PAYMENT will be released after success full and satisfactory completion of the supply of the items and tendering the credit bill. Normally a minimum time period of one month required for settlement of bills, after the supply.

#### **SPECIAL CONDITIONS**

##### 1. CONDITION UNDER WHICH THIS BID IS ISSUED:

- This Bid is Not an Offer and is issued with no commitment. The Head, Meteorological Centre, Bangalore, reserves the right to withdraw the Bid and change or vary any Part thereof at any stage. Head, Meteorological Centre, Bangalore, also reserves the right to disqualify any bidder, should it be so necessary at any stage.

- Head, Meteorological Centre, Bangalore, Reserves the right to withdraw this Bid if it determines that such action is in its best interest.
- Timing and Sequence of events resulting from this Bid shall ultimately be determined by the Head, Meteorological Centre, Bangalore.
- No oral Conversations or agreements with any Official, agent or employee of the Meteorological Centre, Bangalore, shall affect or modify any terms of this Bid and any alleged oral agreement or arrangement made by a bidder with any agency, official or employee of this office, shall be superseded by the definitive agreement that results from this Bidding process. Oral Communications by Meteorological Centre, Bangalore, to bidders shall not be considered binding on the Head, Meteorological Centre, Bangalore, nor shall any written materials provided by any person other than the Head, Meteorological Centre, Bangalore.
- Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against Meteorological Centre, Bangalore, or any of their respective officials, agents, or employees arising out of or relating to this Bidding or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof)
- Applicants, who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification shall be disqualified from the process at any stage.

## 2. RIGHT TO THE CONTENT OF THE PROPOSAL:

- For all the bids received before the last date and time of bid submission the proposals and accompanying documentation of the proposal will become the property of Meteorological Centre, Bangalore, and will not be returned after opening of the proposals.

- Meteorological Centre, Bangalore, is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders.
  - Meteorological Centre, Bangalore, shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.
3. **ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS:**
- By submitting a proposal each bidder shall be deemed to acknowledge that it has carefully read all the paragraphs of this Bid including all forms schedules and annexure here to and fully informed itself as to all existing conditions and limitations.
4. **EVALUATION OF PROPOSALS:**
- The bidder's proposals in the bid Document will be evaluated as per the requirement specified in the Bid.
  - The Bidders are required to submit Technical and Financial Bids in single cover. The lowest one will be decided on overall price quoted by the bidder.
5. **LANGUAGE OF PROPOSALS:** The proposal and all correspondence and documents shall be written in English.

### **SPECIFICATIONS OF THE FURNITURE**

Sl.No	Item Name	Specification type
1	Officer Tables	Size: D3ft x L 7ft x H 2.5ft, Thickness of the top 25mm. Top plywood with Formica. 3 drawers on the left side with telescopic channel system, with foot rest and knee cover, with one keyboard (telescopic channel), with cable manager on the right side. Support with 18mm thickness of same material as that of top. Sides of the top finished with 2mm teak wood Beading. Along with credenza (4ft X 1½ft). Locking System for all the drawer with single key in duplicate. The items should be delivered with 3years guarantee.

**Note: Sample shall be got approved before supply.**

**TECHNICAL QUALIFICATION Of the Bidders**

SI.No.	Criterion	Criterion Type	Criterion document
1	Company Registration certificate or company authorisation certificate shall be furnished	Company or dealer status	Company registration or authorization certificate
2	GST registration certificate to be furnished	GST registration status	GST registration certificate
3	Annual turnover certificates for the years 2016-17, 2017-18 and 2018-19 to be furnished and signed by Chartered Accountant.	Financial Status	Turnover certificates
4	Purchase order certificates from the Central Government/State Government/Public Sector units	Capability of Vendor	Purchase order and satisfactory certificate

**\*\* All the declarations must be attested by the Gazetted Officer shall be uploaded.**

**FINANCIAL BID FORMAT**

**Vendors shall quote all inclusive of prices (i.e. price inclusive of all taxes, transportation and all other expenses for delivery and installation per item)**

SI.No.	Name of the item	Quantity	Amount in figures	GST	Amount in words
1	OFFICER TABLES	02			